

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2018 TO 31 MARCH 2019

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2018 TO 31 MARCH 2019**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Transition to New Safeguarding Arrangements for Children	Executive Board	17 January 2019
2	School Admission Arrangements 2020	Executive Board	17 January 2019
3	Capital Programme 2019/20	Council Executive Board	6 March 2019 17 January 2019
4	Initial Budget Proposals	Council	12 December 2018
5	Determination of Council Tax Base 2019/20	Council	12 December 2018
6	Building Control Joint Shared Service	Executive Board	13 December 2018
7	Street Lighting Contract	Executive Board	13 December 2018

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children, Education and Social Care Portfolio

Transition to New Safeguarding Arrangements for Children	Executive Board 17 January 2019	To confirm the proposed model for consultation for new Safeguarding Arrangements for Halton.	<p>Consultation will be led by the three safeguarding partners – the Local Authority, CCG and Cheshire Police.</p> <p>Representations can be made to Tracey Coffey, Lead Officer, Operational Director, Children and Families on tracey.coffey@halton.gov.uk</p>	Children and Social Work Act 2018; Working Together to Safeguard Children (draft April 2018) available on the dfe.gov.uk website	Tracey Coffey tracey.coffey@halton.gov.uk
School Admission Arrangements 2020	Executive Board 17 January 2019	To approve the Council's School Admissions Policy for September 2020 intake for all community and voluntary controlled schools for which the Local Authority is the admissions authority, and to approve the Co-ordinated	Consultation is undertaken for a six week period between 1 October 2018 and 31 January 2019, via the Council's web site, and issued via a Local Authority Circular to all primary and secondary schools, neighbouring		Martin West martin.west@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		Admissions Schemes for all primary and secondary schools in the Borough.	<p>authorities, Academy and Free Schools, Diocesan Authorities, and School Governing Bodies.</p> <p>Representations can only be made as part of the statutory consultation process and must be received by 9 November 2018. After this period, representations can only be made to the Office of the Schools Adjudicator within the prescribed timescale.</p>		
Capital Programme 2019/20	<p>Executive Board 17 January 2019</p> <p>Council 6 March 2019</p>	To approve the proposed Capital Programme for works to be undertaken at a number of Halton schools/educational establishments during 2019/20.		Schools Capital Funding Arrangements - Department for Education (available from 2nd floor, Rutland House, Halton Lea, Runcorn)	<p>Martin West</p> <p>martin.west@halton.gov.uk</p>

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Resources Portfolio

Initial Budget Proposals	Council 12 December 2018	To seek approval for the initial set of revenue budget proposals for 2019/20.			Operational Director - Finance
Determination of Council Tax Base 2019/20	Council 12 December 2018	To seek approval for the 2019/20 Council Tax Base for the Borough.			Operational Director - Finance

Physical Environment Portfolio

Building Control Joint Shared Service	Executive Board 13 December 2018	Creation of a joint formal shared service with Knowsley Council. Fully sharing resource, income and costs.	Affected staff, Trade Unions and Members.		Tim Gibbs Tim.Gibbs@halton.gov.uk
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Transportation Portfolio

Street Lighting Contract	Executive Board 13 December 2018	To secure a street lighting contract through an appropriate procurement process.			Tim Gibbs Tim.Gibbs@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill
 Resources Portfolio Holder – Councillor Wharton
 Children, Education and Social Care Portfolio Holder – Councillor T McInerney
 Health and Wellbeing Portfolio Holder – Councillor Wright
 Community and Sport Portfolio Holder – Councillor Harris
 Community Safety Portfolio Holder – Councillor D. Cargill
 Environmental Services Portfolio Holder – Councillor Nelson
 Economic Development Portfolio Holder – Councillor Jones
 Physical Environment Portfolio Holder – Councillor R. Hignett
 Transportation Portfolio Holder – Councillor S Hill